

Name of the Office: Rastriya Banijya Bank Ltd., Central Office, General Service Department.

Address of the Office: Singhadurbar Plaza, Kathmandu.

Invitation for Sealed Quotation for : The Procurement of Printing Stationeries

Sealed Quotation No: RBBL/GSD/SQ/G/STA-6/079/80

Date of first Publication:2079/10/25

1. Rastriya Banijya Bank Ltd. invites sealed quotation from registered Company/Firm for the supply of following Printing Stationeries.

S.N	Particulars	Qty	Unit
1	Mobile Banking Modification Form	1500	Pad
2	Account Opening Register	500	Piece
3	Fixed Deposit A/C Opening Form (Ne Pha .No. 7)	1000	Pad
4	Long Book	1000	Piece
5	Cheque Issue Register	500	Piece
6	Envelope for Statement	1000	Piece

2. *Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of Rastriya Banijya Bank Ltd., Central Office, General service Department, Singhadurbar plaza, 014252595, ext 1317,2411 or may visit bank website www.rbb.com.np.*
3. *A complete set of Sealed Quotation Documents may be purchased from the office Rastriya Banijya Bank Ltd., Central Office, General Service Department, by eligible Bidders on the submission of payment of a non-refundable fee of NRs.1000/- (One Thousand only) till 2079/11/10 during office hours.*
4. *Bidders must deposit the cost of bidding document in the following account
Name of the Bank: Rastriya Banijya Bank Ltd.
Name of Branch :Thapathali
Office Account no.:9505062601
Account Entitle: Revenue others*
5. *Sealed Quotation must be submitted to the office Rastriya Banijya Bank Ltd., Central Office, General Service Department, Singhadurbar Plaza by hand on or before 2079/11/11, 12:00 am. Sealed Quotation received after this deadline will be rejected.*

*The Sealed Quotation will be opened in the presence of Bidders' representatives who choose to attend on 2079/11/11 at 12:30 pm at the office of Rastriya Banijya Bank Ltd., Central Office, General Service Department. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of **Rs 30,000/- (Thirty Thousand only)** which shall be valid for 30 days beyond the validity period of the bid. If bidder wishes to submit the Cash Security, the cash should be deposited in Deposit Account No.9212070116 (Account Entitle: Earnest Money) at Thapathali Branch and submit the receipt of the deposited amount of cash along with the Sealed Quotation.*

6. *If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.*
7. *The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.*



राष्ट्रिय वाणिज्य बैंक लि.

केन्द्रीय कार्यालय

सामान्य सेवा विभाग

फोन २५२५९५ एक्सटेन्सन नं ३१७, २४११